

## **NETLEY MARSH PARISH COUNCIL**

Minutes of the Parish Council meeting held at Woodlands Community Hall on Wednesday 19 September 2018

**Present:** Cllr Welbourn, (Chairman), Cllr Antrobus, Cllr Cook and Cllr Puttock (Vice Chairman).

**In attendance:** Mr & Mrs Arcsott, Chris Parry (Totton Diamonds YFC), Nick Broughton (CEO Southern Health NHS Trust) the Parish Clerk and the Clerks Assistant:

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### **49. Welcome**

Cllr Welbourn welcomed Councillors and Members of the Public to the meeting

### **50. Apologies for absence**

Apologies for absence had been received from Cllr Babey, Cllr Humphray and Cllr Shaw.

### **51. Declaration of Interests – there were none**

### **52. Public Participation** Mr and Mrs Arcsott raised the question of parking problems at the Ashurst end of Woodlands Road opposite the entrance to the Forest near the phone box. Installation of the dragons teeth on the developed side of the road has resolved the problems on that side, but increased the problems on the other side of the road. The Forestry Commission has erected a sign, but to no avail. It was agreed the Clerk should write to Sean Marsh, the FC Forest Fringe officer.

**Clerk to contact Sean Marsh of the Forestry Commission**

### **53. Approval of minutes of 18 July 2018**

The minutes having been circulated were agreed and signed by the Chairman.

### **54. Planning**

Planning and appeal decisions from NFNPA and NFDC were noted.

The following decisions made by the planning sub-committee were ratified to be passed to NFNPA

00649	Martins Farm, Shepherds Road, Bartley, Southampton, SO40 2LH	Two storey extension (Application for Listed Building Consent)	3. Permission
00586	The Bumbles, Ringwood Road, Woodlands, Southampton, SO40 7GX	Rear extension; porch; cladding	1. As the Parish Council noted the comments in the Parish Briefing
00583	244 Woodlands Road, Woodlands, Southampton, SO40 7GH	Single storey extension; decking; new entrance gates; resurfacing of driveway; external alterations (revised doors and windows)	2. AS the proposals are unobtrusive, set back and do not impinge on neighbouring properties or the street view
00619	Bartley Farm House, Ringwood Road, Bartley, Southampton, SO40 7LD	Two storey rear extension; single storey side extension	3. As the proposals address the problems previously identified

### **Assistant Clerk to send the comments**

229 Woodlands Road an enforcement notice has now been issued. It was noted that the garage and the rear extension are not mentioned in the enforcement notice, the **Assistant Clerk was asked to raise this with NFNPA.**

### **55. Nick Broughton CEO SH-NHS Foundation Trust** gave a presentation to the Council. Dr Broughton highlighted the work of the Trust, with 1.5 million patient contacts per year. He pointed out that there are a number of services offered at Tatchbury with some inpatient services as well as admin offices. There are plans to convert Woodhaven and also Rufus Lodge with 14 additional beds, into a low security unit for children and adolescents. In the long term Dr Broughton plans to develop staff expertise and make the site a centre for excellence with more

clinical units and less administrative offices. Dr Broughton was thanked to taking the time to speak to the Council.

56. **A request from Totton Diamonds Youth Football Club** to use the recreation ground as their home pitch was considered. The Council commended Mr Parry for his time helping local young people. However, there were concerns about financing the pitch maintenance, the facilities available and when it became clear that a storage facility would be necessary it was agreed this might be a problem. Mr Parry felt a container would need to be sited on the recreation ground. This would need planning permission. Councillors subsequently felt that this would not be welcomed by parishioners, it was therefore agreed that the Parish would not be able to help the team.

**Clerk to contact Mr Parry**

57. **County, National Park & District Matters**

57.1 Cllr Puttock advised the meeting that **NFDC** are now recruiting a Head of Planning.

57.2 **North Totton development:** Cllr Cook added to the report which had been circulated and it was agreed comments should be sent prior to 30 September.

**Clerk to liaise with Cllr Cook re response.**

58. **Matters Arising**

58.1 **31 October meeting Testwood Lakes**, morning Non Native species, Cllr Puttock and Cllr Welbourn hope to attend subject to timing. Clerk to check this with Catherine Chatters.

**Clerk to contact Mrs Chatters**

58.2 **NMPC Garden Party 2019**, it is hoped to hold this in June at the Hall to celebrate 125 years of the Parish Council. The WI will be invited to provide the tea at cost, the scout band will be invited to provide entertainment.

**Clerk to check hall availability, including for Saturdays**

**Clerk to contact WI re teas**

**Assistant Clerk to check 2019 carnival date**

**All Councillors to bring ideas for invitees to the next meeting.**

58.3 **Millvina Close** – Housing Association reply and Police reply, noted. With some adjustment item to be included in Outlook.

**Clerk to include an item in Outlook**

59. **Members Reports**

59.1 **Woodlands Community Hall** Cllr Shaw was not present to report.

59.2 **Play area;** stabilization of the existing fence should be done by the end of September. The Groundsman reported problems with the surface under the seesaw but it was agreed this may resolve itself once rain arrives as the ground is very dry at present. The loose fixings will be replaced, Creative Play are assisting re, which design to purchase. Cllr Welbourn had erected and fitted the seat in memory of Sally Arnold, her husband has been advised.

The seat in memory of Basil Jeffrey has been damaged. It was agreed to purchase a new seat, if possible to match the Sally Arnold seat, the plaque will be transferred to the new seat.

The Groundsman has requested a lockable outdoor tap, the Hall Committee will be asked if they are happy with this. Council would pay for the installation, but the use would be on the Hall's water rates. Goalpost Creative Play sending paint

**Clerk to remind Mr Duell re fence repairs.**

**Clerk to liaise with Creative Play and the Groundsman re links**

**Clerk to order a new bench**

**Clerk to check with the hall re the outside tap.**

**Clerk to advise Groundsman paint only on goalpost**

**Clerk to liaise with Chairman re. octagonal matting in play area gateway and advise Groundsman.**

59.3 **Car Park:** Robbie Duell's quote for new closeboard fencing with concrete posts and gravel boards, for £1386.00 for materials and £900.00 for labour was accepted.

**Clerk to contact Mr Duell**

59.4 The closer on the pedestrian gate from the car park to the field is not working as one part is loose in the post, Groundsman to be asked to move the closer to make it work. The Groundsman had repaired a broken fence rail on the field side of the car park. The Groundsman has also requested a ladder to be stored in the garage, agreed but it must be suitable for use on soft ground.

**Clerk to contact Groundsman**

59.5 **Outdoor gym;** signage, the sample on the Clerks was accepted subject to changing the contact information, this will be laminated for the time being. If approved at the next annual inspection, permanent signs will be sought. A tree is hanging too low in the gym area, the Groundsman will deal with this.

**Clerk to advise Groundsman to deal with the tree  
Clerk to prepare notices**

59.6 A new, simpler contract for the **Defibrillator** had been received, noted.

59.7 **Noticeboards;** The new noticeboard at Woodlands Road is now in place. Noted.

59.8 Items for **Outlook:** as previously agreed and to include an item on North Totton plans.

**Clerk to submit copy for Outlook**

60. **Footpaths and Bridleways** no issues had been reported. It was agreed to ask in Outlook for residents to report footpath issues to the Parish Council or online

**Clerk to put item in Outlook**

61. **Lengthsman**

**61.1** Plan of work – the text as circulated previously is to be sent to Wellow Parish Council (the lead council)

The Clerk reported she had been unable to put footpath photos on website, but hopes it will be in Outlook

**61.2** Cllr Babey had submitted a report on various issues:

Signage at the junction of Bartley Road and Bourne Road and at the beginning of Bourne Road near its junction with the A336 are obscured by growth, Clerk to ask HCC Highways to deal with these. Playground sign on Woodlands road is also obscured, Lengthsman to be asked to deal with this when he walks the parish with Cllr Babey. The ditch at The Cottage has not been dealt with HCC to be informed. Ditches at Golden Hayes are blocked, Clerk to contact the owners.

62. **Clerks Report** noted. Cilca course, it was agreed to purchase the Arnold Baker book and to pay the Assistant Clerk for additional hours of study, estimate 200 including the hours spent at the day courses.

63. **Correspondence** a list of correspondence had been circulated. Matters requiring attention were

Groundsman – take under confidential	Re work schedule/retainer	
NFALC Meeting	18 October 7 pm	Cllr Puttock and Cllr Welbourn

		hope to attend.
NM History Group	Speaker _ Parish Council, history, changes and present responsibilities	Councillors did not feel they had sufficient knowledge of the history. Some research may be undertaken and a definite answer given in January.
Housing Association	Millvina/Green Close	Noted
C Smith and response from Cllr Shaw	Canando/Tatchbury Ln	Noted
Ann Arcscott	Parking at Woodlands Road	See 52 above
NF Disability	Grant Request	Regret
Cllr Babey	Bartley VH Parking	Noted
HCC/Cllr Babey	The Cottage, Bartley Road, ditch not dug out	HCC to be notified
Netley Marsh Brownies	meeting till 7pm in future	Noted
Angela Emery	Request for 21 Oct friendly football/birthday	Agreed <b>Clerk to contact Mrs Emery</b>
Heather Lawrence	Phone box Woodlands Road	<b>Assistant Clerk to contact Neighbourhood Watch</b>
NFNPA	Quadrant – Netley Marsh 23 Jan 2019 – hall booked, rent £20 - ?NFNPA pay	Noted

64. **Financial matters** the following cheques were agreed for payment

#### 64.1 Expenditure

Detail	Cheque no	Net	VAT	Gross
CAB Grant	1984	50.00		50.00
T Vine Editor Outlook Summer edition	1985	35.00		<b>35.00</b>
SLCC HL Cilca course fees	1986	390.00	78.00	468.00
PKF Littlejohn Ext audit	1987	200.00	40.00	240.00
F Humby & Sons grass Jul/Aug	1988	132.00	26.40	158.40
H Lawrence	1989	88.29	0.22	88.51
R Cooper	1990	568.76	8.83	577.59
J Shadick	1991	141.21	3.24	144.45
HMRC	1992	295.80		295.80
	Total uncleared above			2,057.75
<b>Income</b>	Lloyds Current Account			
	Lloyds Deposit Account	2.67		

**64.2 A transfer** of £1500.00 deposit to current account was agreed. An addition cheque for £250.00 was signed to save £100 by paying the Cilca registration fee before 30 September, to be added to the October cheque list.

**Clerk to make transfer**

**Clerk to put final cheque on October list**

65. **Parish Matters**

**65.1 Cllr Cook** reported on the Consultative Panel meeting which discussed the draft local plan, Waterside Plans, the Recreation Strategy, a new Housing Association working with NFNPA (English Rural HA). The Forestry Commission representative spoke about fires, an increase in the number of butterfly species and goshawk nests. They also mentioned the deforestation consultation.

Cllr Cook also asked if we had responded to the HCC refusal of a road sign to indicate the hall and recreation ground. This had been done but no response received. It was agreed to write again.

Cllr Cook also asked if we had pursued the question of a bye-law banning dogs from the recreation ground, this will be put in hand.

**Clerk to write to HCC re sign**

**Clerk to investigate having a bye-law**

66. **Confidential** In view of the special/Confidential nature of the business to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and they were instructed to withdraw

Groundsman revised work schedule and retainer arrangements as circulated to Councillors and the hourly rate as suggested by the groundsman were agreed.

There being no further business the Chairman closed the meeting at 9.53 pm.

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Clerk to the Council                      to: All Members of the Council

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**Next meeting** Wednesday 17 October 2018 at 7.45 pm Woodlands Community Hall

Signed:

date: 17 October 2018